

ELEVATOR SAFETY BOARD MEETING MINUTES

July 20, 2022

LOCATION: Jefferson Building & WebEx

BOARD MEMBERS PRESENT

**Gerri Kielhofner
James Chapman
John Orr
Michele Ohmes
Suzan Mehalko
Tom Corso**

STAFF PRESENT

**Gus Guadamuz, Deputy Chief
Ashley Temmen, Elevator Safety Unit
Melvin Chuck Barks, Elevator Safety Unit
Ed Barton, Elevator Safety Unit
Robert Dawes, State Elevator Inspector
Ron Evans, State Elevator Inspector
Matt Luecktemeyer, Assistant State Fire
Marshal**

VISITORS

**Brent Snyder
Corey Cox
Dixon Liljegren
Dustin Witham
Greg Sacks
Jerry Eckhart
Kirk Pohl
Major Davis**

**Midwest Elevator
Midwest Elevator
Elevator Safety Services, Inc
Midwest Elevator
Superior Elevator
ATIS
Century Elevator
Elevator Safety Services, Inc**

I. OPEN AND WELCOME

Meeting was called to order at 9:33 AM. Introductions were made by all present.

II. APPROVAL OF May 17, 2022 MINUTES

Gerri Kielhofner motioned to accept the May 17, 2022 minutes. Michele Ohmes seconded the motion. Motion passed unanimously.

III. APPROVAL OF May 18, 2022 MINUTES

Gerri Kielhofner motioned to accept the May 17, 2022 minutes. Michele Ohmes seconded the motion. Motion passed unanimously.

IV. VARIANCE REQUEST SACRED HEART VILLA

The location is requesting a variance to allow unrelated elevator equipment (electrical panels) to remain in the machine room.

State ID: 10473

Code Reference: Existing Elevator Equipment 11 CSR 40-5.065 (H) (2) and Machine Room Machinery Space and Control Rooms A17.1-2016 Section 8.7.3.7

Tom Corso motioned to approve the variance with the stipulation that the machine room mainline disconnect is clearly identified. Gerri Kielhofner seconded the motion. Motion passed unanimously.

V. VARIANCE REQUEST DIPLOMAT APARTMENTS

The location is requesting a variance to allow unrelated elevator equipment (existing sprinkler piping) to remain in the machine room.

State ID: 19671

Code Reference: Existing Elevator Equipment 11 CSR 40-5.065 (H) (2) and Machine Room Machinery Space and Control Rooms A17.1-2016 Section 8.7.3.7

Tom Corso motioned to approve the variance with the stipulation that if the equipment gets modernized again, the machine room will need to be brought up to code. Tim Bean seconded the motion. Motion passed unanimously.

VI. VARIANCE REQUEST MAYVILLE R-I SCHOOL DISTRICT

The location is requesting a variance to allow a residential elevator in commercial use.

State ID: 25240

Code Reference: Residential Elevator in Commercial Use A17.1-1981 Part V & Memorandum 015

Jim Chapman motioned to approve the variance. Suzan Mehalko seconded the motion. Motion passed unanimously.

VII. INSPECTORS

1. Kenin Lynes, National Elevator Inspection Services

Jim Chapman motioned to approve the license. Michele Ohmes seconded the motion. Motion passed unanimously.

2. William Keeton, Superior Elevator Inspections

Jim Chapman motioned to approve the license. Suzan Mehalko seconded the motion. Motion passed unanimously.

3. James VanZant, National Elevator Inspection Services

Jim Chapman motioned to approve the license. Suzan Mehalko seconded the motion. Motion passed unanimously.

VIII. INSPECTOR HEARING

Reviewed inspector's history

Reviewed findings from current Residential Elevators in commercial use inspection reports.

Jim Chapman motioned to issue a final warning letter. Suzan Mehalko seconded the motion. Motion passed unanimously.

IX. NEW BUSINESS

Residential Elevator Memorandum 015

Add Key Switch Verbiage

5.3.1.18.3 Key - Operated Switches

Hall buttons shall be operated by means of a key switch with the key removable only when switch is in the off position. Keyed switches shall not be of continuous pressure spring return type.

Add Hoistway Door Verbiage

5.3.1.8.3 Clearance between Hoistway Doors and Car Doors or Gates

The distance between the hoistway face of the landing door or gate and the car door or gate shall not exceed 100mm (4in.). If hoistway doors are found without door spacers or exceed this clearance the elevator is to be red tagged and not allowed to operate until corrected. The top of the door spacer shall be no less than 30 inches from the landing with a beveled top at a 75 degree angle.

Motion to adjourn

John Orr motioned to adjourn meeting. Jim Chapman seconded the motion. Motion passed unanimously.

Next meeting scheduled for September 13, 2022 at 9:30am to be located in the Jefferson Building and held on WebEx.